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LEPC Meeting
Wednesday, April 3, 2013

Attendees:

J.R. Bonnot-SET Environmental
Michael Jackson-LCEMA
Richard Johnson-LEPC Treasurer
Kent McKenzie-LCEMA Coordinator
Timothy Rajcevich-NorthShore University Health System
Richard Rapacki-Aires Consulting
Stephen Snarski-LCEMA Intern
Dale Smrz-Abbvie-LEPC Vice Chairperson
Cynthia Tomusiak-LMCSRT-LEPC Chairperson
David Ward-Individual Volunteer
Joseph Wieser-Buffalo Grove FD/EMA
Jason Folbrick-WW Grainger

Meeting called to order at 9:05AM by Chairperson Tomusiak.

Approval of last meeting Minutes dated March 6, 2013. Motion by Wieser seconded by Johnson to accept the minutes. Motion carried.

Chairperson Report: Chairperson Tomusiak advised that while attending the SRT meeting, she received 3 people that requested to attend the Midwest Hazardous Materials Response Conference being held on May 3 & 4, 2013 at Northbrook Hilton Hotel.

Vice Chairperson: No report, will discuss a matter under old business.

Coordinator's Report: Kent discussed that two EMA Staff members had attended the Paradigm Pipeline Safety program held in Crystal Lake. Kent mentioned that we have a Large Petroleum Line and a Large Diameter Gas Line running throughout Lake County. He also mentioned that maybe we should seek locations that have been affected by incidents and invite a speaker to share lesson learned.

Treasurer's Report: Treasurer Johnson stated that our current balance is the same as last month \$17,202.66.

Sub Committee Reports:

Public Education/Public Relations: Report was given by Chairperson Tomusiak who stated that the prices have gone up at University Center of Lake County, and that she has signed the agreement for this year's seminar. Chairperson Tomusiak stated that a follow-up on speakers for the seminar is still being worked on. It was suggested that we might want to consider having booth sponsorships at this year's seminar that would be able to help defray some of the seminar's cost. The sponsorship donation would be \$150.00. Two of our partners recommended that we send an invoice to their companies for sponsorship. Secretary Jackson advised he would handle this request.

By-Laws: No Report.

Grant:

Kent stated that the committee is still working on the RFP for the Commodity Flow Study.

Website: No Report.

Budget Committee: No Report.

Old Business:

Vice Chairperson Smrz advised that our LEPC Funding Request Form has been updated with the deadline of May 31, 2013. A presentation will be made at the Lake County Fire Chief's on April 24, 2013.

Secretary Jackson stated the three checks we returned were sent back to the LEPC as a donation.

New Business: No Report.

Meeting was adjourned at 9:20AM. Next meeting will be held on Wednesday May 1, 2013.

Submitted by,
Michael Jackson
LEPC Secretary