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LEPC Meeting
Wednesday, February 5, 2014

Attendees:

Cynthia Tomusiak-LMC SRT-Chairperson
Dale Smrz, ABBVIE - LEPC Vice-Chairperson
Michael Jackson, LCEMA - LEPC Secretary
Dick Johnson - LEPC Treasurer
J.R. Bonnot, SET Environmental
Emily Krettler, American Red Cross (Conference Call)
Richard Rapacki, Aires Consulting
James Herring - LEPC Member
Stephen Snarski-LEPC Member (Conference Call)
Joseph Wieser, Buffalo Grove FD/EMA (Conference Call)
Scott Robertson, LCHD

Meeting called to order at 9:14 a.m. by Chairperson Tomusiak

Introductions were made.

Approval of last meeting minutes dated January 8, 2014. . Motion by Scott Robertson; properly seconded by Rich Rapacki to accept the minutes. Motion carried.

Chairperson Tomusiak Report: No Report.

Vice Chairperson: No Report

Coordinators Report: Excused absence of Coordinator McKenzie. Secretary Jackson did advise the committee that the RFP for the Commodity Flow Study was still a work in progress.

Treasurer's Report: Verbal and written report provided by Treasurer Johnson. Account ending balance as of last month at \$14,764.54. Motion by J. R. Bonnot; seconded by Rich Rapacki to accept the report. Motion carried.

Education/Public Relation Report: Jim Herring advised that he received some written suggestion for this year's Training Seminar. Jim further stated that we are still following up with some of the potential speakers. Jim also has requested some help with updating the brochures for this year's seminar. The Seminar Committee will continue to meet to review the current status. J.R. Bonnot advised that he mailed a Letter to WLS Channel 7 asking if Mike Caplan

would be a speaker at the 2014 LEPC Training Seminar. J.R. informed the committee that he has received confirmation that Mike Caplan would be a speaker for the training seminar this year.

By Law Committee: No Report.

HMEP Grant: Secretary Michael Jackson advised that we received notification from the IEMA Regional Office that the LEPC has to be NIMS compliant as other grantees, for grant funds. For the LEPC to comply we need to have an approved NIMS Resolution, and complete the NIMS Survey.

NIMS Resolution draft has been distributed to the membership for review and vote.

After review and discussion on the proposed NIMS Resolution, it was motioned by Joe Wieser seconded by Scott Roberson to adopt the NIMS Resolution as presented. Motion carried

Commodity Flow Study Committee: This was discussed under the Coordinator's Report.

Website: Information or meeting minutes will be updated as presented.

Budget Committee: Secretary Jackson informed the members we would meet after the March 5, 2014 meeting.

Old Business: Vice Chairperson Smrz stated that we would need to get the Responder Grant Form to Chief Lewis by our March meeting.

New Business: Discussion of the NIMS Implementation Survey that has to be filed with the Illinois Emergency Management Agency to be in compliance. The Survey will be completed by the Executive Board after the regular meeting today.

Adjournment: Motion by Rich Rapacki properly seconded by Dick Johnson. Motion carried. Meeting adjourned at 9:31 a.m.

Next meeting will be held on Wednesday, March 5, 2014 at 9:00 A.M.

Submitted by,

Michael Jackson
LEPC Secretary