

October 4, 2017

Attendees:

Dale Smrz-LEPC Chairperson
Scott Robertson-LCHD-Vice Chair
Michael Jackson-Secretary
Dick Johnson-Treasurer
Steve Jacobson-Little Lady Foods
JR Bonnot-SET Environmental
Don Portzen-Round Lake Beach EMA
Yvette Alexander-American Red Cross-On Phone
Keith Humphres-HDIAC
John Cimino-Pfizer
Elizabeth Korn-SET Environmental
Kent McKenzie-LCSO 911 Director

Meeting called to order at 9:08A M By Chairperson Smrz.

Introductions:

Approval of Last Meeting Minutes:

Last meeting minutes May 3, 2017. Motion by Steve Jacobson and seconded by Keith Humphres to approve the minutes. Motion carried.

Chairperson's Report: -Will defer to later in the meeting.

Vice Chairperson's Report: -Scott advised that he has a speaker from BASF.

Coordinator's Report: Absent.

Treasurer's Report:

Verbal and written report were provided by Treasurer Dick Johnson. Account balance for May 31, 2017 is \$14,913.89. Motion by Joe Wieser, seconded by Scott Robertson to accept. Motion carried.

Sub Committee Reports:

Public Relations/Education

Committee Chairman McKenzie that the date has been reserved with the College, and that we need to pick the menu and signed the contract. It was mentioned that we will have speakers from the FBI, CSB and Martin Hamper to present RCRA.

Chairman Smrz stated that he attended the Regional Rail Response Training.

Grant:

Mike Jackson stated that the FFY 2017 is being reviewed, and that we will also have to do the FFY 2018 GATA (Grant Accountability and Transparency Act).

There was lengthy discussion about the Commodity Flow Study status, and did we want to continue down this path for another year. After all discussion was heard, it was motioned by Vice Chairman Robertson and seconded by Rich Rapacki that we not do the Commodity Flow Study and de-obligate the funding. Motion passed at 9:39AM.

Chairman Smrz asked if it was possible to propose doing Roadway Transportation Study repurposing the funding. After discussion on this matter it was a motion was made to deobligate the total grant funding. Motion by JR Bonnot seconded by Dick Johnson. Motion carried at 10:11AM.

Website:

Vice Chairman Robertson mentioned that this is still being worked on.

Unfinished Business:

Discussion of two to be sponsored for the IEMA Summit in September as we generally allow. Motioned by Scott Robertson seconded by Joe Wieser. Motion carried.

Secretary Jackson advised that we received information from the GATA system that we needed to have an external audit completed for our books. There was various discussions on this topic. A final decision was made. Motion by Joe Wieser seconded by Keith Humphres not to exceed \$500.00 to conduct an outside audit. Motion carried.

New Business:

Secretary Jackson stated that we need to update our Tier I/Sponsorship letter for this year.

Discussion about the LEPC contracting out to update the Chemical Emergency Preparedness Plan. It was discussed and Vice Chairman Robertson will continue to work on finding prices.

The next meeting will be held on Wednesday September 13, 2017 at 9:00am.

Michael Jackson Sr., [CEM®](#)
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