



Lake County
Emergency Planning Committee
1303 N. Milwaukee Avenue
Libertyville, Illinois 60048
Tel. (847) 377-7100 Fax (847) 377-7015
www.LCLEPC.org
LEPC Meeting
Wednesday, November 6, 2013

Attendees:

Cynthia Tomusiak, LMCSRT - LEPC Chairperson
Dale Smrz, ABBVIE - LEPC Vice-Chairperson
Michael Jackson, LCEMA - LEPC Secretary
Dick Johnson - LEPC Treasurer
Emily Krettler, American Red Cross (via conference call)
J.R. Bonnot, SET Environmental
Kent McKenzie, Lake County EMA
Richard Rapacki, Aires Consulting
James Herring - LEPC Member
Joseph Wieser, Buffalo Grove FD/EMA
Jason Folbrick, WW Grainger
Scott Robertson, LCHD

Meeting called to order at 9:00 a.m. by Chairperson Tomusiak.

Introductions were made.

Approval of last meeting minutes dated October 2, 2013: Motion by Rich Rapacki; properly seconded by Jim Herring to accept the minutes. Motion carried.

Chairperson Tomusiak Report: No Report.

Vice Chairperson: No Report

Coordinators Report: Coordinator McKenzie mentioned that for our Commodity Flow Study our Agency will have an Intern from Harper College, Michael Greco, who will be working with us on this project. It was noted that Michael has an interest in the field of Chemical and Biological (CBRNE). Lake County has had a few Haz-Mat reports since the last meeting.

LCEMA will be having an EOC exercise on November 13, 2013, which will involve the 2nd and 3rd tier staff members of the Emergency Management Team.

Treasurer's Report: Verbal report provided by Treasurer Johnson. Account ending balance is the same as last month at \$15,632.16. Motion by Joe Wieser; seconded by James Herring to accept the report. Motion carried.

Education/Public Relation Report: Jim Herring informed everyone that the membership has contracted for 80 attendees, and we currently have 42 registered. There was some discussion about a discussion with the University for a reduction of attendees. Jim Herring will be contacting the University Center to discuss our request for reduction. We are ready for the conference.

By Law Committee: No Report.

HMEP Grant: Secretary Jackson advised that IEMA has received our 4th Quarter HMEP Grant Reimbursement Claim in the amount of \$449.50. It was noted that we are still waiting for funding information on the 2014 HMEP Grant.

Commodity Flow Study Committee: This is a project (carryover) listed for the 2014 HMEP Grant.

Website: Cynthia Tomusiak advised that she has been working on updates to the website.

Budget Committee: Secretary Jackson informed the members we wouldn't meet until the final 2014 HMEP grant award.

Old Business: None at this time.

New Business: Vice-Chairperson Smrz asked if we would be able to send out the request letters for donations before the end of December 2013, as some companies might be willing to donate before the close of the year. Secretary Jackson advised that he would send a copy of the last letter to Vice-Chairman Smrz to review for any changes.

Adjournment: Motion by Dick Johnson; properly seconded by Joe Wieser. Motion carried. Meeting adjourned at 9:35 a.m.

Members present at today's meeting will fill the Training Seminar bags.

Next meeting will be held on Wednesday, December 4, 2013 at 9:00 a.m.

Submitted by,



Michael Jackson
LEPC Secretary