



Lake County
Emergency Planning Committee
1303 N. Milwaukee Avenue
Libertyville, Illinois 60048
Tel. (847) 377-7100 Fax (847) 377-7015

www.LCLEPC.org
LEPC Meeting
Wednesday, December 4, 2013

Attendees:

Cynthia Tomusiak, LMCSRT - LEPC Chairperson
Dale Smrz, ABBVIE - LEPC Vice-Chairperson
Michael Jackson, LCEMA - LEPC Secretary
Dick Johnson - LEPC Treasurer
Emily Krettler, American Red Cross (via conference call)
Timothy Rajcevich-NorthShore University Health System (via conference call)
Kent McKenzie, Lake County EMA
Richard Rapacki, Aires Consulting
Keith Humphres, City of North Chicago
LTC Mike Vail, 472ND CBRN Battalion
James Herring - LEPC Member
Joseph Wieser, Buffalo Grove FD/EMA
Scott Robertson, LCHD

Meeting called to order at 9:00 a.m. by Chairperson Tomusiak.

Introductions were made.

Approval of last meeting minutes dated November 6, 2013: Motion by Joe Wieser; properly seconded by Rich Rapacki to accept the minutes. Motion carried.

Chairperson Tomusiak Report: No Report.

Vice Chairperson: No Report

Coordinators Report: Coordinator Kent McKenzie was asked about the November EOC Exercise. He stated that the exercise went well with the Veoci System (software), and that the system performed more efficiently than expected. Kent also mentioned that they will be some small jurisdictional training for the Veoci System in upcoming months.

Treasurer's Report: Verbal and written report provided by Treasurer Johnson. Account ending balance as of last month at \$14,105.04. Motion by Joe Wieser; seconded by Keith Humphres to accept the report. Motion carried.

Education/Public Relation Report: Jim Herring informed everyone that the conference went well and also gave a brief overview of the evaluations of the presenters. The conference had a

total of 60 registered and 57 attendees. Jim advised that it is now time to start working on the 2014 Training Seminar, and that we may have to spend some funds to get an outside speaker. All training seminar bills have been paid.

By Law Committee: No Report.

HMEP Grant: Secretary Jackson advised that IEMA has received our 4th Quarter HMEP Grant Reimbursement Claim in the amount of \$449.50. It was noted that we are still waiting for funding information on the 2014 HMEP Grant.

Commodity Flow Study Committee: This is still an ongoing project. Coordinator McKenzie advised that he would forward previous information to our Intern.

Website: No Report

Budget Committee: Secretary Jackson informed the members we wouldn't meet until the final 2014 HMEP grant award.

Old Business: Secretary Jackson asked about the status of the donation letter. Vice Chairperson Smrz stated that he replied to the letter submitted. Follow-up will be conducted.

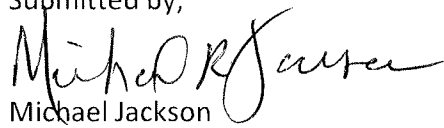
New Business: Vice Chairperson Smrz asked the membership if we are going to continue to fund the Local Responder Grant for 2014. There was some discussion on the matter and the membership stated that we would continue for 2014. One question was asked was if prior grant recipients would be eligible to reapply which the members present stated yes. The process and application will be updated by Vice Chairperson Smrz and the committee. It was stated that we should list that preference will be given to financial needs.

Emily Krettler-American Red Cross advised that they have been mobilized in Grundy County to provide services to those stricken by the storm, and should we have anyone in our area that may require services to contact their 24 hour telephone number 877-597-0747. Emily stated that services could be rendered as this was a Red Cross National Response.

Adjournment: Motion by Rich Rapacki properly seconded by Joe Wieser. Motion carried. Meeting adjourned at 9:26 a.m.

Next meeting will be held on Wednesday, January 8, 2014 at 9:00 a.m.

Submitted by,



Michael Jackson
LEPC Secretary