



Lake County
Emergency Planning Committee
1303 N. Milwaukee Avenue
Libertyville, Illinois 60048
Tel. (847) 377-7100 Fax (847) 377-7015

www.LCLEPC.org

**LEPC Meeting
Wednesday, February 1, 2012**

Attendees

1. Cynthia Tomusiak-SRT, LEPC Chairperson
2. James Herring - Lake County EMA
3. Paul Banks-Northshore University HealthSystem
4. Dale Smrz-Abbott Labs-Vice Chairperson
5. Dick Johnson-Treasurer
6. Rich Rapacki - Aires Consulting Group
7. Kent McKenzie-LCEMA
8. JR Bonnot-SET Environmental
9. Ron Carlson-American Red Cross-(Conference Call)
10. Michael Jackson-LCEMA

Meeting called to order by Chairperson Tomusiak at 9:01AM.

Approval of the January 4, 2012 meeting minutes. A motion was made by McKenzie, seconded by Rapacki to accept the meeting minutes. Motion carried.

Chairperson Report/Comments-

Chairperson Tomusiak advised that she attend the Haz-mat meeting yesterday and had a few members ask if the LEPC was going to sponsor attendees for the Midwest Hazardous Materials Conference. There was some discussion on the matter. It was motioned by JR Bonnot seconded by James Herring for the LEPC to sponsor a maximum of 10 people to attend the training conference. Motion carried. Chairperson Tomusiak advised that B/C Schlick is still looking to attend our meeting to display the Video Camera purchased.

Vice Chairperson Report/Comments – No Report

Coordinator's Report- See Coordinator McKenzie's written report attached. Motion was made on the below listed item.

2012 February 1 – Lake County IL LEPC – EM Coordinator's Report – K. McKenzie

LEPC records disposal request:

- Federal Register reports, proposed legislation, and implementation documents published by federal and state entities in calendar year 2007 or earlier.
- Tier II reports as filed for calendar years 2007 and prior
- MSDS sheets filed for calendar years 2007 and prior
- Previous versions of Risk Management Plans, Response Plans, or other plans, regardless of the date filed, where a newer version is on file.
- Risk Management Plans, Response Plans, or other plans, filed in or before calendar year 2007, for entities that are no longer operating from the specific facility.

Motioned by Dick Johnson seconded by Paul Banks to have old LEPC documents shredding, based on the official procedures of the Illinois State Archives. Motion carried

Commodity Flow Study:

- Several documents regarding commodity flow studies have been obtained.
- Information from Transcaer website about conducting a flow study is available.
- HMEP guidance and a recent audit suggest this should be a priority.

Pipeline Safety Technical Assistance Grant:

- Through PHMSA, up to \$50,000 per award, for planning \ equipment \ outreach
- Recent grantee projects:
 - Develop GIS (mapping) layer of natural gas distribution pipelines
 - Develop / revise zoning and development plans and ordinances, to address natural gas pipeline safety, setbacks, access, and so forth
 - Purchase remote methane detection or other detection equipment
 - Provide training to personnel who might utilize such equipment

- LCEMA asked for input by the end of this week from related county departments (GIS, DOT, Public Works, PB & D, Stormwater Management, Health, and Sheriff's Office)
- Deadline to apply for this grant is March 9th.
- County or LEPC are both eligible applicants under this program.
<http://primis.phmsa.dot.gov/comm/DamagePreventionGrantsToStates.htm>

Treasurer's Report – A verbal and written report was given by Treasurer Johnson. our ending balance of \$13,271.88 and expense of \$1,216.00 Motion by Herring seconded by McKenzie to accept the report. Motion carried.

Sub-Committee Reports

Public Relations/Education - Jim Herring reported that we have paid the bill from College of Lake County, and we should start planning for 2012 Training Seminar. The Seminar Planning Committee agreed to meet on Wednesday March 7, 2012 at Egg Harbor in Libertyville at 8:00AM.

By-Laws - No Report

HMEP Grant –Mike stated that Grant Award still pending from the State of Illinois.

Web-Site – No Report.

Budget Committee – Mike stated that the Committee hasn't met as we are still awaiting the final Grant Award.

Old Business – Jim Herring stated that the small donation to our Brochure Designer has been completed, and she will be given a Gift Card.

New Business –

Motion to adjourn the meeting was made by JR Bonnot, seconded by Herring Motion carried. Meeting was adjourned at 9:35A.M.

Next meeting is scheduled March 7, 2012 9:00 a.m.


 Michael Jackson, CEM®

LEPC Secretary

Approved March 7, 2012