



Lake County  
Emergency Planning Committee  
1303 N. Milwaukee Avenue  
Libertyville, Illinois 60048  
Tel. (847) 377-7100 • Fax (847) 377-7015

[www.LCLEPC.org](http://www.LCLEPC.org)  
LEPC Meeting  
Wednesday, May 4, 2016

**Attendees:**

Dale Smrz-LEPC Vice Chairperson  
Dick Johnson-LEPC Treasurer  
Michael Jackson-LEPC Secretary  
Scott Robertson-LCHD  
Kent McKenzie-LCEMA  
Joe Wieser-Buffalo Grove EMA  
Jason Folbrick-Grainger  
Richard Rapacki-Aires Consulting  
James Herring-LCEMA Volunteer  
Mark Jenkins-DHS  
Yvette Maxie-American Red Cross  
Steve Jacobson-Little Lady Foods

The meeting was called to order at 9:00 a.m. By Vice Chairperson Smrz.

**Introductions**

**Approval of Last Meeting Minutes**

Last meeting minutes April 6, 2016. Motioned by Joe Wieser and seconded by Dick Johnson to approve with necessary corrections. Motion carried.

**Chairperson Tomusiak's Report:** Not Present.

**Vice Chairperson Smrz:** Present -No Report.

**Coordinators Report:** Assistant Coordinator Kent informed the members that our office was Restructing and we are hiring an Emergency Management Coordinator. Kent also mentioned that Health Department is in the process of hiring the Emergency Response Coordinator, and looking to hire for both position as the same time, with the intention them being able to work together and compliment their skills. Position should be filled within a couple of months. We have a couple of spills reports. Kent mentioned that the Lake Cook Regional Critical Incident Partnership (LCRCIP) is hosting there meeting and he have informed the group that the LEPC could do a presentation. There next meeting is on Tuesday May 17, 2016 at the MABAS facility in Wheeling.

**Treasurer's Report:** Verbal and written Reports were provided by Dick Johnson. Account balance May 2016 \$15,669.31 Motion by Rich Rapacki, seconded by Joe Wieser to accept the report. Motion carried.

## **Committee Reports:**

### **Public Relations/Education Report**

Committee Chairman Jim Herring advised we have 3 confirmed speakers and he has sent e-mails to potential speakers. One of the potential speakers was with the FBI. Jim stated that he would like to have a speaker from IEMA to attend. There were various discussions of potential speakers, which will require follow-up. Such as Train Derailment and Rail Hazardous, Union Pacific, Argonne National Lab has an extensive program in emergency preparedness doing modeling and preparedness.

### **By-Laws Committee:**

Scott mentioned they have been completed and distributed.

### **HMEP Grant:**

Secretary Jackson gave a review of 2016 grant application. We have asked for \$65,000.00 over the three year period. We also reviewed the 2015 grant status; we have requested \$4,000.00 for Haz-Mat training. The 2015 grant deadline is September 30, 2016.

**Website Committee:** We need to update the meeting minutes for posting. Chemical Facility Anti-Terrorism Standards (CFATS) link added.

### **Unfinished Business:**

It was asked if we knew the status of our Chairperson, it was noted that her intent was to continue as Chairperson. Scott Robertson advised that the Chemical Annex and Plan has kind of fallen flat, and may not be able to continue until September.

### **New Business:**

Introduction of new potential member Steven Jacobson, Manager-Safety of Little Lady Foods. His application for membership was submitted. Motion made by Scott Robertson and seconded by Joe Wieser to accept Mr. Jacobson as a member. Motion carried.

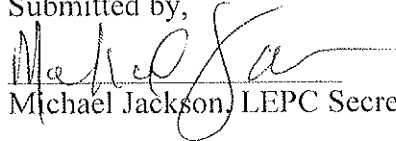
Kent mentioned that we will seek asking the County to provide seed money for the Commodity Flow Study. This is considered to be a new project request, and will have to be requested with the 2017 Budget. It was discussed that a requirement that rail providers share information with Fire Departments and LEPC. Based on the new grant guidance the rail portion isn't allowable.

### **Adjournment:**

Motioned by Joe Wieser, seconded by Dick Johnson to adjourn the meeting. Motion carried.

Meeting was adjourned at 9:59 am. The next meeting will be held on Wednesday, June 1, 2016 at 9:00 a.m. at the Lake County EMA EOC.

Submitted by,



Michael Jackson, LEPC Secretary