



Lake County
Emergency Planning Committee
1303 N. Milwaukee Avenue
Libertyville, Illinois 60048
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www.LCLEPC.org
LEPC Meeting
Wednesday, November 2, 2016

Attendees:

Dale Smrz-Vice Chair
Michael Jackson-LEPC Secretary
Dick Johnson-LEPC Treasurer
Kent McKenzie-LCEMA
James Herring-LEPC
Joe Wieser-Buffalo Grove EMA
John Cimino-Pfizer
Lauren Luebker-AkzoNobel Aerospace Coating
Tom Hardin-Lake Zurich EMA/Fire Dept.
J.R. Bonnot-SET Environmental Inc.-On Phone
Jim Arie-Barrington EMA/Fire Dept.-On Phone
Yvette Maxie-American Red Cross-On Phone
Don Jensen-Highland Park Water & Utility-On Phone
Rich Rapacki-Aries Consulting
Jason Folbrick-Grainger
Scott Robertson-Lake County Health Department
Don Portzen-Round Lake Beach
Don Wood-Vantage Specialties
Wendell Brewer-IEMA Region 4

The meeting was called to order at 9:02 a.m. By Vice Chair Dale Smrz.

Approval of Last Meeting Minutes

Last meeting minutes October 5, 2016. Motioned by Jim Herring and seconded by Scott Robertson to approve with any necessary corrections. Motion carried.

Chairperson Tomusiak's Report: Not Present. Dale mentioned that he has had e-mail communications with Cynthia and she has advised that because of her work commitments she will not be able to continue as LEPC Chairperson, and she officially resigned.

Vice Chairperson Smrz: No Report.

Coordinators Report: Kent gave the report for Coordinator Dacey. It was noted that we had a couple of underground reports. We received an anonymous report from the National Response Center about a white sheen on Fox Lake. LCEMA made contact with Fox Waterway to request

their assistance in following up on the information. Fox Waterway sent staff out and was unable to find a white sheen. The USEPA ask our agency to investigate the incident, LCEM also responded and took photos. There wasn't a sheen located at this time. What was located was a number of cattail seeds flowing on the lake. Contact was made with the USEPA and information passed on.

LCEMA has working on our training calendar for next year, which will offer various training/exercises. The Multi-Year Training and Exercise Plan(MYT&EP) will have posting for Position Specific Class, and other ICS Class Offerings. We are currently working on a way to make the calendar available for viewing to our partners.

Treasurer's Report: Verbal and written Reports were provided by Dick Johnson. Account balance October 31, 2016 \$13,841.93 Motion by Joe Wieser, seconded by Jim Herring to accept the report. Motion carried.

Committee Reports:

Public Relations/Education Report

Committee Chairman Jim Herring advised we are ready to go, and that we will give a confirmation of 55 attendees for them to complete the final contract. Jim stated that our cutoff date is November 4, 2016. At this time, we have registration confirmed for 40.

HMEP Grant:

Secretary Jackson stated that we must complete a survey that was sent for us to be considered. We are still awaiting final approval.

Website Committee: Dale had a question about the website as to who manages it, since it was being done by Cynthia. Dale was asking how do we take control of the sign in information. Kent stated that site is hosted/owed by our RACES member Greg Perkins and ran under Word Press. We only need to get the password from Cynthia. We would like to keep Cynthia as a member at large if she is willing to stay on.

Unfinished Business:

The Commodity Flow Study is still an ongoing project at this time. Kent stated that he and Scott did a presentation for the Lake County Fire Chief's Association at their meeting, which was held on October 26, 2016. Kent advised that he gave a complete overview of what the Commodity Flow Study entails beyond just railway information. Kent informed the membership that after the presentation the Fire Chief's had a different understanding of the project and seem to be willing to write a letter of support for this project to our potential partner. Kent further stated that we would have to make contact with the proper personnel to discuss our funding process. Kent said that we would need to make contact with purchasing and follow their process. Jason asked the question as to what would be the cost/impact for us not having the Commodity Flow Study.

Dale asked Chief Arie if the matter with DHS Inspector was resolved. Chief Arie advised that it is still being worked on.

New Business:

Secretary Jackson advised that this year is an election year for two officers based on the new bylaws. The following members have volunteered to be on the Nominating Committee;

Chief Arie
Steve Jacobson
Rich Rapacki

The election will take place at the December 7, 2016 meeting. Election for the position of Chairperson and Secretary.

There was some discussion about the order of positions that the Chairperson should be someone public sector and the Vice Chairperson come from the private sector. No motion was made at this time on the matter.

We would have to think about adding a succession plan in our bylaws.

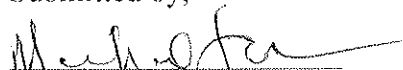
Jason Folbrick stated that we will not be able to participate as a vendor at the LEPC Training Conference, as he will be out of town working in Cleveland, Ohio.

Adjournment:

Motioned by Kent McKenzie, seconded by Dick Johnson to adjourn the meeting. Motion carried.

Meeting was adjourned at 9:56 am. The next meeting will be held on Wednesday December 7, 2016 at 9:00 a.m. at the Lake County EOC.

Submitted by,



Michael Jackson, CEM®

LEPC Secretary

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