



Lake County
Emergency Planning Committee
1303 N. Milwaukee Avenue
Libertyville, Illinois 60048
Tel. (847) 377-7100 • Fax (847) 377-7015

www.LCLEPC.org
LEPC Meeting
Wednesday, December 7, 2016

Attendees:

Dale Smrz-Vice Chair
Michael Jackson-LEPC Secretary
Dick Johnson-LEPC Treasurer
Kent McKenzie-LCEMA
Joe Wieser-Buffalo Grove EMA
Lauren Luebker-AkzoNobel Aerospace Coating
Tom Hardin-Lake Zurich EMA/Fire Dept.
J.R. Bonnot-SET Environmental Inc.-On Phone
Yvette Maxie-American Red Cross-On Phone
Rich Rapacki-Aries Consulting
Mike Dacey-Lake County EM
Scott Robertson-Lake County Health Department
Don Wood-Vantage Specialties

The meeting was called to order at 9:05 a.m. By Vice Chair Dale Smrz.

Approval of Last Meeting Minutes

Last meeting minutes November 2, 2016. Motioned by Joe Wieser and seconded by Rich Rapacki to approve with any necessary corrections. Motion carried.

Chairperson Report: No Report.

Vice Chairperson Smrz: No Report.

Coordinators Report: Kent gave the report for Coordinator Dacey. It was noted that we had a report of an unknown sheen on the lake, and a truck accident with oil, anti-freeze spilled in Fox Lake, which has been cleaned up but the Fox Lake Fire Department.

Treasurer's Report: Verbal and written Reports were provided by Dick Johnson. Account balance November 30, 2016 is \$11,630.25 and December 6, 2016 \$12,225.25. We still have a few more outstanding registrations. Motion by Joe Wieser, seconded by Kent McKenzie to accept the report. Motion carried.

Committee Reports:

Public Relations/Education Report

Secretary Jackson did a review from the evaluation that was left by Jim Herring. It was mentioned that we should ask for presentation to be loaded on jump drives for the attendees. J.R. also noted that we should be looking for a new 2017 Training Symposium Coordinator. The total number of attendees was 60. We have speakers highly rated, and some complaints about the room being too cold. Please bring back the RCRA individual. Would like to have had some handouts from the presenters. Should have an attendee's introduction.

They were various discussions about future presentations from the FBI, and other potential entities. Another suggestion was to have presentation loaded on the computer and have attendees bring jump drives. It was discussion about possibly forming a Seminar Committee or having a Seminar Coordinator. This should be discussed at our January's meeting.

HMEP Grant:

Secretary Jackson presented information from the Grant Accountability and Transparency Act (GATA) stated we have completed the required survey. We will have some items that need to be addressed in 2017. The Grant award is \$52,000.00, and our local match is \$13,000.00. Grant deadline is October 1 2016 to September 30, 2019. It was also stated that each member of the LEPC yearly should have updated there Open Meeting Training Act. Each member present were advised that the training link for the Open Meeting Training Act will be emailed. There was some discussion about have our Audit done outside, or maybe form a local audit committee.

Website Committee: No Report.

Unfinished Business:

The Commodity Flow Study is still an ongoing project at this time. Kent spoke about the fact that DuPage County was looking to conduct a Commodity Flow Study, and maybe it could be possible to partnership with them.

New Business:

Secretary Jackson advised that this year is an election year for two officers based on the new bylaws. The following members have volunteered to be on the Nominating Committee;

Chief Arie
Steve Jacobson

Rich Rapacki

The membership discussed that because of the current status of vacant Chairperson position. With various discussions about the upcoming election and vacant position we should vote via email before the end of December 31, 2016.

After the lengthy discussion it was a motioned by Joe Wieser seconded by Rich Rapacki to have conduct the email voting with the deadline of December 15, 2016 for the position of Chairperson and Secretary with the voting ending at the close of business.

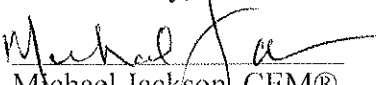
Secretary Jackson mentioned that we also have to mail the Tier II Facilities Letters. Discussion of a Succession Planning for the By-laws.

Adjournment:

Motioned by Thomas Hardin seconded by Kent McKenzie adjourn the meeting. Motion carried.

Meeting was adjourned at 10:23am. The next meeting will be held on Wednesday January 4, 2017 at 9:00 a.m. Lake County EOC.

Submitted by,



Michael Jackson, CEM®

LEPC Secretary

mjackson@lakecountyl.gov

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