



Lake County
Emergency Planning Committee
1303 N. Milwaukee Avenue
Libertyville, Illinois 60048
Tel. (847) 377-7100 • Fax (847) 377-7015

www.LCLEPC.org
LEPC Meeting
Wednesday, January 4, 2017

Attendees:

Dale Smrz-Vice Chair
Michael Jackson-LEPC Secretary
Dick Johnson-LEPC Treasurer
Kent McKenzie-LCEMA
Yvette Maxie-American Red Cross-On Phone
John Cimino-Pfizer-On Phone
Steve Jacobson-Little Lady Foods-On Phone
James Herring-LCEMA Volunteer
Rich Rapacki-Aries Consulting
Don Portzen-Round Lake Beach
Scott Robertson-Lake County Health Department
Don Wood-Vantage Specialties
Keith Humpres-HDIAC

The meeting was called to order at 9:01 a.m. By Vice Chair Dale Smrz.

Approval of Last Meeting Minutes

Last meeting minutes December 7, 2016. Motioned by Jim Herring and seconded by Rich Rapacki to approve with any necessary corrections. Motion carried.

Chairperson Report: No Report.

Vice Chairperson Smrz: Nothing to Report.

Coordinators Report: Coordinator Dacey was attending another meeting. Kent advised that we did have a few diesel fuel spill reports from vehicle accidents.

Results of the 2016 LEPC Officers Elections: The Election results were given by Rich Rapacki. It was announced Chairperson Dale Smrz and Secretary Michael Jackson. Officers will be installed at the February Meeting. It was discussed that we have a vacant opening for the position of Vice Chairperson. Based on the special election nominations were open. Dale Smrz made a motion of Scott Robertson for Vice Chairperson. The motion was seconded by Rich Rapacki. The Chair-person asked if there were any other nominations. Having no other nominations and voice vote was conducted, and Scott Robertson was elected Vice Chairperson.

Treasurer's Report: Verbal and written Reports were provided by Dick Johnson.

Account balance December 31, 2016 is \$12,530.25. We still have registration fees outstanding. Motion by Rich Rapacki, seconded by Jim Herring to accept the report. Motion carried.

Committee Reports:

Public Relations/Education Report: Jim Herring advised that he didn't have anything else to report, but this was his last year chairing the seminar. He did state that based on the evaluations the overall report was that the seminar went well. Tentative 2017 date is Wednesday November 8, 2017. Jim stated that he would help with the seminar only. Jim will also provide the contact information for the University. There was various conversation about the breakfast cost. Also some discussion about changing locations for the seminar. We had the following to volunteer for the seminar committee; Rich Rapacki, Jr. Bonnot, Jim Herring, John Cimino, Dale Smrz, Don Portzen, Steve Jacobson, Yvette Alexander, Kent McKenzie volunteered to chair the committee.

HMEP Grant:

Secretary Jackson advised that we have the award of \$52,000.00, with our match of \$13,000.00. Grant deadline is October 1 2016 to September 30, 2019. It was also stated that we have one more check from the grant forthcoming. Question was asked about the possible partnership with DuPage. Kent stated that he has placed a call with county purchasing department, and awaiting to hear back from them, which would be the proper procedure.

Scott Robertson advised that we are working on our purchasing policy, and audit for the committee, which is a requirement of the grant. It was also mentioned that each committee member to take the Open Meeting Act, that Scott emailed to everyone. Mike stated that he sent an email to Phil Anello to ascertain if the OMA or FOIA classes would satisfy the Ethnic Training.

Website Committee: Kent advised that he was given the password, and will need to look at what is posted. Scott Robertson stated that he would be willing to work with Kent on the website. The site is run by Greg Perkins. This matter will be worked on.

Unfinished Business: None

New Business:

There was a question asked if a report was released from the Gurnee Propane Incident. Scott Robertson advised that he would check with Chief Friedl.

Scott Robertson mentioned that was it possible to amend the grant to cover the cost of hiring an outside firm to complete the Chemical Emergency Response Plan. Scott advised that we could work with the county on the EOP Annex. Kent mentioned that the Chemical Emergency Response Plan is the responsibility of the LEPC.

Kent advised that he would send the last written plan to Secretary Jackson, and he could send it to the membership.

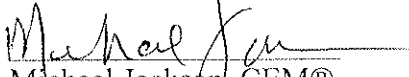
Secretary Jackson advised that we need to mail out the Tier II letters for the year. Letter will be sent to the Chairperson for signature.

Adjournment:

Motioned by Keith Humpres seconded by Dick Johnson adjourn the meeting. Motion carried.

Meeting was adjourned at 9:56am. The next meeting will be held on Wednesday February 1, 2017 at 9:00 a.m. Lake County EOC.

Submitted by,



Michael Jackson, CEM®

LEPC Secretary

mjackson@lakecountyl.gov

847-377-7100-Office