

LEPC Meeting Minutes

October 6, 2021

Zoom Meeting

Present:

Scott Robertson, Keith Humphres, Joseph Wieser, Michael Jackson, James Herring, Dan Eder, Joe Prangl, LaMonte' May, Lauren Luebker, JR Bonnot.

Meeting called to order by Chairperson Robertson at 9:02am

Introductions: None

Review of meeting minutes from September 1, 2021. Motion by Treasurer Joe Wieser, seconded by Vice Chairman Humphres. Motion carried.

Chairperson Report: Chair Robertson stated that he would keep everyone updated on when we would be able to meet in person, based on the Governor's Order.

Vice Chairperson Report: Vice Chair has nothing to report.

EM Manager Report-EM Dan Eder mentioned that LCEMA was working in the following areas:

Emergency Management Agency:

COVID-19 Response

- LCEMA and the LCEOC continues to provide direct support in the COVID-19 Response. The LCEOC has been active for around 570 days.
- LCEMA continues to distribute weekly to critical partners such as Long-Term Care facilities, first responders, schools, and other partners. As of Sept 29, LCEMA has distributed over 4.3M PPE and supplies. LCEMA is current working with local hospitals and the State in assisting in getting staffing resources for surge capacity, resulting in Vista and Northwestern Lake Forest receiving staffing assets.

Training and Exercising

- LCEMA participated in numerous exercises in the last few months and will be participating with ComEd on a Joint Operation Center (JOC) exercise.
- LCEMA is working to develop a long-range training plan for internal staff and external partners.

Planning

- LCEMA has been working extensively to assist in reviewing and improving municipal Emergency Operations Plans and is meeting with 1-2 municipalities each week and reviewing their plans.
- LCEMA continues to participate in planning efforts around a new EOC/911/ETSB building and has contracted with a design firm.

Education and Outreach

- LCEMA will be participating in the Fremont CERT Open House on October 18th to highlight LCEMA volunteer efforts. In the month of September, LCEMA has onboarded 5 new volunteers to the program.

Treasurer's Verbal Report-Treasurer Wieser stated that our current account balance is \$6,308.31 with a written report submitted. Motion by Vice Chairman Humphres seconded by Secretary Jackson to accept the report. It was mentioned that a correction needed to be done on the spreadsheet. Treasurer advised that he submit a corrected spreadsheet. Motion carried.

Committee Reports:

Public Relations/Education Committee

Nothing currently.

Grant HMEP

Secretary Jackson stated that our 8th quarterly grant report will need to be submitted, and that we are up to speed with our GATA (**Grant Accountability and Transparency Act**) Reporting.

Website

This matter is still hold.

Business Partners Updates

Red Cross

Joe Prangl- Supported LCEOC with updated Shelter List.

- Red Cross is active in over 70 ongoing responses throughout the US
- Red Cross due to covid standings is doing fire responses virtual and are more in need of Fire Dept support in identifying who the real clients are to eliminate fraud.
- Red Cross has 16 Illinois Disaster Corps a/k/a Americorps positions open throughout the Region. I have flyer outlining program if you could share this on our behalf.
- J Prangl will represent ARC External Relations at the BofA marathon on Sunday.

By-Laws Committee

Chairperson Robertson advised that they need to be some revision to the current bylaws. The Bylaws have been sent to the General Membership as of 10/05/2021.

Unfinished Business

We need to review/update our Haz-Mat Plan. Chairperson Robertson will be in contact with Jim Arie and Keith Humphres.

New Business-Nominations for the LEPC position of Vice Chairperson & Treasurer. It was motioned by Vice Chairperson Humphres to nominate Joe Wieser for Treasurer, motion seconded by Jim Herring. No other nominations. Motion carried.

It was motioned by Treasurer Joe Wieser to nominate Keith Humphres for Vice Chairperson, motion seconded by Secretary Michael Jackson. No other nominations. Motion carried. This will be restated in November, with the Election at the December. Chairperson Robertson stated that the next election of Chairperson & Secretary will be conducted at the end of 2022, and that he will not be running for the Chairperson position.

Good of the Order-Nothing currently.

No other business at this time, it was motioned by Joe Wieser seconded by Jim Arie to adjourn the meeting. Motion carried. Meeting adjourned at 9:36am.

Next meeting November 3, 2021 at 9:00am.

Michael Jackson Sr., CEM®
LEPC Secretary