

LEPC Meeting Minutes

April 3, 2019

Present: Scott Robertson, Keith Humphres, Joseph Wieser, Jim Herring, Michael Jackson, Rich Rapacki, J.R. Bonnot, Don Portzen, Mark Jenkins, Lamonte' May, Lauren Luebker, Chad Finin, Yvette Alexander (On Phone).

Meeting called to order by Chairperson Robertson at 9:01AM.

Approval of Last Meeting Minutes:

Last meeting minutes: Motion by Joe Wieser seconded by Rich Rapacki to accept the March 2019 minutes. Motion carried.

Chairperson Report: Chairperson Robertson stated he had nothing to report.

Vice Chairperson Report: Nothing to Report.

EMA Manager's: It was stated that we received a handful of Haz-mat reports.

Treasurer's Report:

Verbal and written report given by Treasurer Joe Wieser, with the current balance of \$7,582.29. It was Motioned by Jim Herring seconded by J.R. Bonnot. Motion carried.

Public Relations/Education:

Chairperson Robertson advised that the 2019 Summit Flyers and LEPC Brochures have been sent with our Tier II letters.

Other items discussed are listed below:

Manny Ehrlich, from the Chemical Safety Board has confirmed he would present at the Summit.

Mike Caplan has also confirmed.

We now have LEPC Flyer printed to handout at various events.

Rich Rapacki will follow-up with Martin Hamper

Cynthia Tomusiak Instructor from Counterterrorism Operations Support to offer a training class. After discussion the membership decided that they didn't want the class presented at the Training Summit. The Committee stated that if it was possible to have Cynthia talk about what they do and the process. Chairperson Robertson will follow-up with her on this matter.

Grant:

Secretary Jackson advised that we are still working on the update of the GATA paperwork/ SAM document. Also, discussion that we will be returning some unused funds back to IEMA. The current grant ends September 30, 2019. We will be de-obligating \$2,600.00. The Budget Committee has met and developed the budget for three years.

Website:

Chairperson Robertson informed the members that he has spoken with Greg Perkins our LEPC Webmaster about site and was informed that Greg would turn over the account information for us to continue our follow-up or finding a vendor to manage the site. J.R. advised us that he has spoken with Laura Caplan about the possibility of redesign and managing the website. He stated that he would be in contact with her to get a quote for the project.

Unfinished Business:

Winnebago 2019 Midwest Emergency Preparedness & Response Conference on May 8 & 9, 2019.

Discussion of the 31st Annual Midwest Hazardous Materials Response Conference being held on May 3 & 4, 2019 Northbrook Hilton Hotel. After the discussion a motion made by Joe Wieser and seconded by Rich Rapacki to sponsor two from the HMEP Grant, and LEPC pay for two. Motion carried.

By-Laws:

No Report.

New Business

No New Business.

Motion made by Joe Wieser seconded by Rich Rapacki to adjourn the meeting 9:30 AM.

Next meeting May 1, 2019 at 9:00AM.

Michael Jackson Sr., CEM®
LEPC Secretary