

LEPC Meeting Minutes

February 6, 2019

Present: Scott Robertson, Paul Mazzeno, Jim Herring, Michael Jackson, Rich Rapacki, Joseph Wieser, Lamonte' May, Yvette Alexander (On Phone), Jay Jaros.

Meeting called to order by Chairperson Robertson at 9:05AM.

Approval of Last Meeting Minutes:

Last meeting minutes: Motion by Rich Rapacki seconded by Joe Wieser to accept the January 2019 minutes. Motion carried.

Chairperson Report: Chairperson Robertson stated that the Oath of Office will be administered for the New Officers at the March 6, 2019 meeting. It was mentioned that we still need a Vice Chairperson. Chairperson also stated that we need more participation from the group.

Scott Robertson-Chairperson
Vice Chairperson-Vacant
Michael Jackson-Secretary
Joseph Wieser-Treasurer
Paul Mazzeno-Board Member
James Herring-Board Member
Robert Scaramella-Board Member

Yvette Alexander our COAD/VOAD President has offered the possibly of having NGO's speakers to present at the upcoming LEPC Summit.

Vice Chairperson Report: Vacant Position currently.

EMA Manager's: EM Manager Mazzeno advised that we have been working on Sitreps from the severe weather. We haven't had any Haz-Mat Reports, and we continue to receive Tier II reports. It was mentioned that we reset the EOC and will to identify who will represent the organization.

Treasurer's Report:

Verbal and written report given by Treasurer Joe Wieser, with the current balance of \$8,800.29. It was a mentioned that our Income Tax document has been filed, and that our Audit Report has been completed and only need signatures. Motion by Jim Herring seconded by Rich Rapacki. Motion carried.

Public Relations/Education:

Chairperson Robertson advised the members that we must change the date for the 2019 Summit to November 14, 2019, as the November 13, 2019 date is already taken. It was discussed that we should mail out our Tier II letters this month.

Grant:

Secretary Jackson advised that we have submitted our 1st Quarter Claim, and we are still working on the update of the GATA paperwork/ SAM document. The current grant ends September 30, 2019.

Website:

Chairperson Robertson stated that this is still an ongoing process. He also advised we should contract with a vendor to manage our website. Still need to follow-up on this matter. It was mentioned to possibly contact College of Lake County for a student that has experience in Website Design.

Unfinished Business:

None listed.

By-Laws:

No Report.

New Business

Nominating Committee Member Rapacki stated that the committee will work on slating for the position of Vice Chairperson.

Discussion of the 31st Annual Midwest Hazardous Materials Response Conference being held on May 3 & 4, 2019 Northbrook Hilton Hotel. After the discussion a motion made by Joe Wieser and seconded by Rich Rapacki to sponsor two from the HMEP Grant, and LEPC pay for two. Motion carried.

Save the Date for the Winnebago 2019 Midwest Emergency Preparedness & Response Conference on May 8 & 9, 2019.

Motion made by Joe Wieser seconded by James Herring to adjourn the meeting 9:30AM.

Next meeting March 6, 2019 at 9:00AM

Michael Jackson Sr., CEM®
LEPC Secretary