

LEPC Meeting Minutes

February 3, 2021

Zoom Meeting

Present:

Scott Robertson, Keith Humphres, Joe Wieser, Michael Jackson, James, Herring, JR Bonnot, Rebecca Kumar, Dan Eder, Mark Jenkins, LaMonte May, Christopher McBrady, Joe Prangl, Chris Franz, Rick, Emery, Don Jensen, Kamaia Brown.

Meeting called to order by Chairperson Robertson at 9:02am

Introductions: Kamaria Brown, DHS Regulatory Analyst, Region V was introduced by Mark Jenkins (DHS CFATS).

Review of meeting minutes from January 6, 2021. Motion by V/C Humphres, seconded by Treasurer Joe Wieser. Motion carried.

Chairperson Report: Chairperson Robertson welcomed everyone and state he was looking forward to meeting in person.

Vice Chairperson Report: V/C Humphres advised that our Annual Audit was completed on January 9, 2021.

EM Managers Report-EM Specialist Kumar stated they have still been supporting the Point of Dispensing Operations. Continuing to work on EM plan and other requirements by IEMA. EM Staff will meet today with Charlotte Hazel (Red Cross) to discuss their potential volunteer assistance with the POD operations.

Treasurer's Verbal Report-Treasurer Wieser stated that our current account balance is \$6,709.19 Motion by Jim Herring seconded by V/C Humphres to accept the report. Motion carried.

Committee Reports:

Audit Committee

V/C Humphres advised that our Annual Audit was completed on January 9, 2021. Treasurer Wieser stated that the audit report has been left at the EOC for the committee members to sign off on so the report can be submitted to the state.

Public Relations/Education Committee

LEPC Symposium is on hold. Rick Emery was asked about the status of the Seminar he sponsors and he informed the members that it maybe virtual versus in person pending on the COVID19 status.

Grant HMEP

It was mentioned that our Reimbursement Reports for the fifth quarter has been submitted. Also, our Audit Certification is being worked on for submission. Chairperson Robertson informed the

members that we had declined the additional funding from the HMEP Grant, as we have limited use.

Website

This matter is still tabled. JR Bonnot stated that he has informed Laura Kaplan that the matter has been tabled at this time.

By-Laws Committee

There was some discussion on adding virtual voting to our current By-Laws. Treasurer Wieser advised that he would be working on the language for the proposal, as he is doing with the EMCC.

Unfinished Business

Swearing in of the Chairperson and Secretary.

New Business

Nothing currently.

Good of the Order

Joe Prangl (Red Cross) advised that they have been working to support mass vaccinations sites. It was mentioned that Red Cross has had an unusual amount of house and apartment fires.

Public Health Update was given by Scott Robertson (LCHD Emergency Response Specialist II). Scott mentioned that the POD Operations is still ongoing at the Lake County Fair Grounds working with Group 1A at this time. The Health Department is still working with other entities throughout Lake County currently.

Treasurer Wieser advised us that the IESMA Grant Manager was in contact with them about the potential of criteria change in the Education phase using grant funds. He suggested that we should find out if the LEPC Grant Manager is aware and if this would apply to our group.

JR Bonnot wanted to know if the LEPC could donate to local entities/organizations that are working with the Vaccinations Centers. There some brief discussion on the matter, and Chairperson Robertson stated he would check with the Health Department.

Mark Jenkins (DHS-CFATS) informed the members that they are doing walk throughs for facilities and then provide a virtual inspection.

No other business at this time, it was motioned by Treasurer Wieser seconded by Rebecca Kumar to adjourn the meeting. Motion carried. Meeting adjourned at 9:42am.

Next meeting March 3, 2021 at 9:00am.

Michael Jackson Sr., CEM®
LEPC Secretary