

LEPC Meeting Minutes

January 09, 2019

Present: Dale Smrz, J.R. Bonnot, Jim Herring, Michael Jackson, Rich Rapacki, Joseph Wieser, Scott Robertson, Lamonte' May, James Arie (On Phone).

Meeting called to order by Chairperson Smrz at 9:11AM.

Approval of Last Meeting Minutes:

Last meeting minutes: Motion by Joe Wieser seconded by Rich Rapacki to accept the December 2018 minutes. Motion carried.

Chairperson Report: Chairman Smrz thanked everyone for their support and that he would participate when he can via conference call. He also stated that he would try to be a liaison with McHenry County LEPC. In closing Chairman mentioned that he wondered if the LEPC should be part of Lake County Government.

Vice Chairperson Report: He would defer his comments later in the meeting.

Treasurer's Report:

Verbal and written report given by Treasurer Joe Wieser, with the current balance of \$8,800.29. Motion by Vice Chairperson Robertson seconded by Rich Rapacki. Motion carried.

EMA Manager's: Nothing to report currently.

Public Relations/Education:

Vice Chairperson Robertson gave an overview of the LEPC seminar and asked if we would be doing another seminar for 2019. Some discussion on the matter, and it was decided to save the date for 2019 LEPC summit to be held on 11/13/2019. It was mentioned that we should get speakers from a major event for lessons learned. Our goal is to increase participation.

Grant:

Secretary Jackson advised that we have spent \$4621.47 of the remaining funding and submitted for reimbursement is \$2638.42 with the remaining difference going towards our grant match. The current grant ends September 30, 2019. We will need to update the GATA paperwork and SAM paperwork. It was mentioned that the Budget Committee will meet after our meeting to conduct the Annual Audit.

Website:

Vice Chairperson Robertson stated that this is still an ongoing process. He stated that he would like to investigate a contract with a vendor to manage our website.

Unfinished Business:

None listed.

By-Laws:

No Report.

New Business

Nominating Committee present their slate for the position of Chairman and Secretary. The Committee nominated Scott Robertson for Chairperson and Michael Jackson for Secretary. After the calling for the vote it was motioned by JR Bonnot seconded by James Arie. Motion carried. The position of Vice Chairperson is currently vacant. The nominating committee will work on slating for the position of Vice Chairperson.

Discussion of the change of our meeting time. It was decided to keep the same schedule.

Presentation of Appreciation plaque to Chairperson Smrz.

It was mentioned that the Oath of Office be held at the February meeting.

Motion made by Joe Wieser seconded by JR Bonnot to adjourn the meeting 10:00AM.

Next meeting February 6, 2019 at 9:00AM

Michael Jackson Sr., CEM®
LEPC Secretary