

LEPC Meeting Minutes

March 4, 2020

Present: Scott Robertson, Joseph Wieser, Michael Jackson, Paul Mazzeno, James Herring, Keith Humphres, LaMonte' May, Rebecca Kumar, Alicia McCoy, Lauren Luebker, Eric Kelly, Joe Prangl (On Phone)

Meeting called to order by Chairperson Robertson at 9:00AM.

Introductions

Approval of Last Meeting Minutes:

Last meeting minutes: Motion by Jim Herring seconded by Joe Wieser to accept the February 5, 2020 minutes. Motion carried.

Chairperson Report: Chairperson Robertson mentioned that there was a correction for the Tier II letters mailed out, as it was listed that the LEPC meets on First Tuesdays, which should read First Wednesdays.

Vice Chairperson Report: Vice Chairperson Humphres stated that Union Pacific Railroad and the FBI has agreed to present at the Summit. Also, he was still working on the final details for one of our speakers and will present to the membership to vote. Keith mentioned that listed for the upcoming Midwest Haz Mat Conference they are going to have speakers from the State and Federal Government talk about the Beach Park and AB Specialties Incident.

EMA Manager's:

EM Manager Mazzeno announced that Dave Martin IEMA Haz Materials Program has been signing up people to receive Tier II reports, and now we are receiving Railroad Information. We still receive reports/information from the Zion Solutions. Manager Mazzeno informed the members that Kent McKenzie is our representative for that committee.

Treasurer's Report:

Verbal and written report given by Treasurer Joe Wieser from March 1, 2020 with current balance of \$5,367.16. It was motioned by Jim Herring seconded by Keith Humphres. Motion carried.

Sub-Committee Reports:

Public Relations/Education:

Vice Chairperson discussed of the Speaker Honorarium and Travel Expenses. Based on the discussion more follow-up will be conducted. Chairperson Robertson stated he could see if the fees were \$500 to \$800.00. LEPC Summit November 10, 2020 at University Center in Grayslake.

Grant:

Secretary Jackson advised that he now has access to the Grant Management System Portal. The Grant Reporting will be completed today for the quarterly reporting. For the grant submission we are invoicing two to attend the Hazardous Materials Conference.

Website:

Chairperson Robertson stated that nothing has been done at this time, and that he and EMA Manager Mazzeno discussed possibly creating a Sharepoint/Team Site to post information about the LEPC. Various discussions on how to build a public site or use Facebook to push information to the Public.

By-Laws:

No Report.

Unfinished Business:

Our Annual Letter to be submitted for our Annual Audit conducted.

New Business

Eric Kelly from Domino Amjet gave an overview of what his company produces.

Rebecca Kumar-EMA Specialist informed those present that Waukegan Fire Chief Bridges and she presented at an integrated conference regarding the ABT Silicone Explosion. They will present for the LEPC at our November Summit.

Good of the Order

Joe Prangl-American Red Cross advised nothing to report.

Motion made by Vice Chairperson Humphres seconded by Treasurer Wieser to adjourn the meeting 9:49AM.

Next meeting April 1, 2020 at 9:00AM.

Michael Jackson Sr., CEM®
LEPC Secretary