

LEPC Meeting Minutes

November 4, 2020

Zoom Meeting

Present: Scott Robertson, Keith Humphres, Joe Wieser, Michael Jackson, James, Herring, Rebecca Kumar, J.R. Bonnot, Lamonte' May, Alicia McCoy, Chris Franz, Rick Emery, Mark Jenkins, Don Jensen, Lauren Luebker.

Meeting called to order by Chairperson Robertson at 9:04am

Review of meeting minutes from September 2, 2020. Motion by Treasurer Joe Wieser seconded by V/C Keith Humphres to accept. Motion carried.

Chairperson Report: It was mentioned that we need to have nominations for the positions of Chairperson & Secretary. All the Health Department has been working vaccine preparations. Wanted to Thank Lamonte' May for stepping up to be a Director.

Vice Chairperson-Nothing to report.

EM Managers Report-EM Specialist Kumar stated they conducted a Winter Weather Tabletop Exercise last week with Department Heads and County Leadership. Have been working with various Municipalities with Mass Vaccinations plans and EOP's, PPG Logistics, Inventory Management, and LCEMA are still recruiting volunteers to assist when the vaccine arrives, and they will need to be vetted.

Treasurer's Verbal Report-Treasurer Wieser stated that our current account balance is \$6,707.16. Motion by Jim Herring seconded by VC Keith Humphres to accept the report. Motion carried.

Committee Reports:

LEPC Officers Election to be held in December 2, 2020. Current positions up for elections are Chairperson & Secretary. Nominations are as follows:

Chairperson-Scott Robertson

Secretary-Michael Jackson

No other nominations, a motion by Wieser seconded by Herring to close nominations. Motion carried.

Public Relations/Education Committee

Chairperson Robertson advised that the Symposium is on Infinite Hold. Rick Emery spoke about the fact that all conferences are done for the year, and other meetings are being done via Webinars. He was asked if he saw anything interesting please forward the information to us. Rick advised that his contract for the Emergency Response Conference is good for the Months of December 2020 or February 2021.

Grant HMEP

Secretary Jackson advised upon checking with IEMA Bob Evans that we need to have 2/3 of the funds spent by September 2021. Our yearly report is to be completed and submitted.

Website

This matter is still tabled.

By-Laws Committee

Nothing to report currently.

Unfinished Business

Nothing to report.

New Business

Discussion of the voting procedures for the December meeting. It was recommended to review our current by-laws on this matter. Don Jensen asked if we received any information regarding the Water Utility Act of 2018-Emergency Response Plan from Water Facilities. Chairperson Robertson stated that we are having received anything other than coordinating with Highland Park (Don Jensen).

Good of the Order

Donation and Tier II letters have been revised and will be mailed before the end of November.

No other business at this time, it was motioned by Treasurer Wieser seconded by Treasurer Wieser to adjourn the meeting. Motion carried. Meeting adjourned at 9:50am.

Next meeting December 2, 2020 at 9:00am.

Michael Jackson Sr., CEM®
LEPC Secretary