



Lake County  
Emergency Planning Committee  
1303 N. Milwaukee Avenue  
Libertyville, Illinois 60048  
Tel. (847) 377-7100 Fax (847) 377-7015

### LEPC Meeting Minutes

May 4, 2022

In-Person & Zoom Meeting

#### Present:

Scott Robertson, Keith Humphres, Joseph Wieser, Michael Jackson, Rebecca Kumar, Dan Eder, LaMonte' May, Domingo Kaller, Zoom: Jim Aric, Don Jensen, Joe Prangl, Rick Emery, Lauren Luebker.

Meeting called to order by Chairperson Robertson at 9:02am

Review of meeting minutes from April 6, 2022. Motion by Wieser seconded by Humphres to accept the minutes as presented. Motion carried.

#### Chairperson Report:

Welcome everyone back to in-person and virtual meeting. Chairperson mentioned that if we continue to meet hybrid, we will need to change the by-laws.

#### Vice Chairperson Report:

EPA has proposed rules for comments with deadline of May 27, 2022. Document Number EPA-HQ-OLEM-20210585. Also, the link is below.

<https://www.epa.gov/hazardous-substance-spills-planning-regulations/proposed-rulemaking-clean-water-act-hazardous>

Chemical Safety Board Video of the AB Specialty Silicone Incident of the You Tube site for the Chemical Safety Board.

Treasurer's Verbal Report-Treasurer Wieser stated that our starting balance is \$6,662.47. Two Checks written for Midwest Hazardous Materials Conference. Closing Balance \$5962.47. Motion by Aric seconded by Eder to accept the report. Motion carried.

**EM Manager Report-** Dan Eder, Lake County Emergency Management Manager

**Emergency Management Agency:**

**General Admin**

- State proclamation and Executive Order extended; opportunity to have virtual meetings still but need to discuss soon.

**Training and Exercises**

- Participating with the National Weather Service on a weather exercise on May 12.
- LCEMA will be co-training with the Illinois Emergency Management Agency to municipalities & partners on creating Emergency Operations Plans on May 16-17.
- Conducting G402 training (National Incident Management System for Elected and Appointed Officials) to partners on May 18.
- Working with IEMA, LCEMA hosted an interactive virtual damage assessment workshop on April 28. This workshop was attended by staff from PBD and SMC and helps prepare those staff for a field exercise LCEMA is hosting on May 31.
- Staff and volunteers will participate in Ground Search and Rescue (GSAR) training through the Illinois Search and Rescue Council on May 21-22 which gives them the qualifications to go on field searches.

**Planning**

- Meeting with McHenry EMA and Admin and environmental groups regarding House Bill 1542 amendment and next steps. Opportunity for continued coordination with McHenry and those groups on a revised amendment.
- Meeting with Team Rubicon on May 5 to map out potential resources/support they can provide during natural disasters and other incidents. This is a continued project to work with critical partners in mapping out resources post pandemic.
- Continued 911/EOC/ETSB building meetings.

**Education and Outreach**

- Presentation to the Rotary Club of Highwood/Highland Park on the LCEMA program and general emergency preparedness.
- Presenting EMA 101 to the 3<sup>rd</sup> Civil Affairs Group at Naval Station Great Lakes on May 13.
- Staff and volunteers will participate in the Fire Safety Expo on May 13-14.

**Incident Reporting:**

Some that weren't in our jurisdiction.

**Training and Outreach/Upcoming Training Classes**

IEMA Training Website:

<https://public.iema.state.il.us/iema/Training/OnlineReg/classes.asp>

G402-NIMS Overview System for Command and General Staff May 18<sup>th</sup>

ISARC (Illinois Search and Rescue Council) GSAR Class May 21 and 22<sup>nd</sup>

### **IEMA Regional Reports:**

Regional Coordinator Thompson submitted some LEPC documents that must be submitted by July 1, 2022.

### **Committee Reports:**

#### **By-Laws**

Discussion about the addition of adding Electronic Meeting Article to our By-Law. EM Manger Eder provide the following link with sample rules.

<http://robertsrules.com/wp-content/uploads/2020/08/electronic-meeting-sample-rules.pdf>

#### **Public Relations/Education Committee**

Link for the Open Meeting Training. Please send a copy of your Certificate of Completion to EMA. <https://foiapac.ilag.gov/>

2022 Midwest Hazardous Materials Conference May 5-7, 2022 it will held Virtual. We are sponsoring 6 registrations from HazMat Team Members. We have 1 LEPC representative that will be attending also. There are 500 participants for the Conference.

LEPC Annual Symposium November 9, 2022 at University Center in Grayslake. Some discussion on the numbers to reserve. Currently speakers are being worked on, with some follow-up. It was mentioned that we should have reservation of 65 participants. Vice Chairperson Humphres and EMS Kumar will work with coordinating the symposium. They was a suggestion to have a COVID escape clause for the contract/agreement.

For our June meeting we will have a presentation from Paul Ruesch

**Federal and State Partners-** No Reports.

#### **Grant HMEP-Michael Jackson**

10<sup>th</sup> Quarter Reimbursement report has been submitted.

We should be getting the New HMEP Grant Applications this Spring. Request to meet to discuss our future request for the next 3 years. Our 2019 HMEP Grant expires this year on September 30<sup>th</sup>.

### **Website**

Assistant Manager Kaller stated he has a done a mockup but needs more photos for the site.

### **Elections-(Carry over)**

We will need to be considering filling the position of Chairperson, and the Secretary position are up for voting.

### **American Red Cross**

The New MOU is still being worked on with Lake County.

Home fires claim seven lives every day. Having working smoke alarms can cut the risk of death by half. That's why the American Red Cross is rallying volunteers to install 50,000 free smoke alarms nationwide, as part of our Sound the Alarm events. This May we'll:

- Install free smoke alarms and share safety information in at-risk communities
- Fundraise to help families prepare for, respond to and recover from home fires

Join us for a rewarding day at a Sound the Alarm event near you and invite others to fundraise or simply donate to help save lives.  
<https://www.redcross.org/sound-the-alarm.html>

### **Business Partners Updates**

None Currently.

### **Unfinished Business**

Chairperson Robertson advised that he has received the changes to the Chemical Emergency Plan, and he will make the changes and send out the document for review and potential approval.

### **New Business**

Brief discussion on HB1542 which has been pulled and sent back to committee. If you would like a copy to review contact EM Dan Eder or Chairperson Scott Robertson.

Virtual meeting changes was discussed. After various discussions. It was moved by Vice Chairperson Humphres seconded by Kaller to allow for a Hybrid structure for the LEPC meetings with two elected officers being present in person.

Proposal of By-Law change to be email to the members.

### **Good of the Order**

None Currently.

No other business at this time, it was motioned by EM Eder seconded by Wieser to adjourn the meeting. Motion carried. Meeting adjourned at 9:43am.

Next meeting June 1, 2022 at 9:00am Lake County EOC.



Michael Jackson Sr., CEM®  
LEPC Secretary